



Department of Energy
Washington, DC 20585

MAR 29 2019

Ben Welsh
MuckRock News
DEPT MR 69104
411A Highland Ave
Somerville, MA 02144

Via email: 69104-52927072@requests.muckrock.com

Re: HQ-2019-00662-F

Dear Mr. Welsh:

This is an interim response to the request for information that you sent to the Department of Energy (DOE) under the Freedom of Information Act (FOIA), 5 U.S.C. § 552. You requested:

A copy of any and all style guides that govern how EIA creates and formats information graphics and data visualizations.

Your request has been assigned to DOE's Energy Information Administration (EIA) to conduct a search of its files for responsive documents. Upon completion of the search and review of any records located by those offices, you will be provided a response.

For purposes of assessment of any fees, you have been categorized under the DOE regulation that implements the FOIA at 10 CFR Section 1004.9(b)(4), as an "other" requestor. Requestors in this category are provided two free hours of search time and 100 pages at no cost. You will be contacted about a fee arrangement if the search time exceeds the first two free hours.

You may contact DOE's FOIA Public Liaison, Alexander Morris, FOIA Officer, Office of Public Information, at 202-586-5955, or by mail at MA-46/Forrestal Building, 1000 Independence Avenue, S.W., Washington, D.C. 20585, for any further assistance and to discuss any aspect of your request. Additionally, you may contact the Office of Government Information Services (OGIS) at the National Archives and Records Administration to inquire about the FOIA mediation services they offer. The contact information for OGIS is as follows: Office of Government Information Services, National Archives and Records Administration, 8601 Adelphi Road-OGIS, College Park, Maryland 20740-6001, e-mail at ogis@nara.gov; telephone at 202-741-5770; toll free at 1-877-684-6448; or facsimile at 202-741-5769.

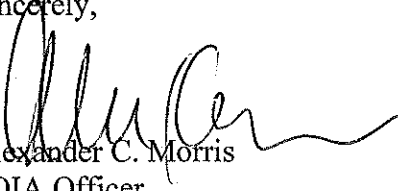
Please refer to the above-referenced number in any communications with DOE about the request. If you have any questions about the processing of the request or this letter, you may contact Ms.



Danielle Blevins, or me, at MA-46/Forrestal Building, 1000 Independence Avenue, S.W., Washington, D.C. 20585, or at (202) 586-2504.

I appreciate the opportunity to assist you with this matter.

Sincerely,

A handwritten signature in black ink, appearing to read "Alex C. Morris", with a long, sweeping horizontal line extending to the right.

Alexander C. Morris
FOIA Officer
Office of Public Information